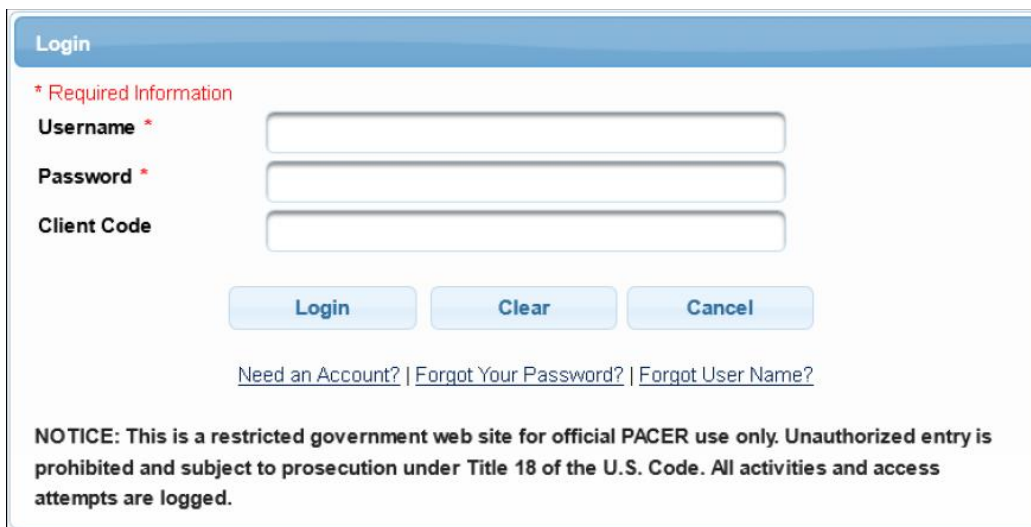


# Link Your PACER and CM/ECF Accounts (After Implementation of NextGen)

To electronically file in NextGen, your individual **upgraded** PACER account must be linked to your CM/ECF filing account. This will only have to be done one time.

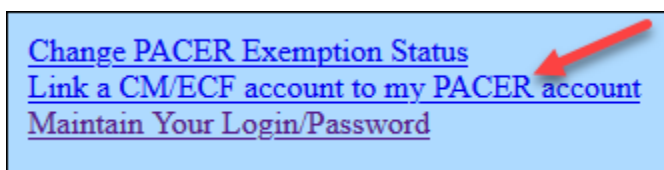
1. Go to <https://ecf.azb.uscourts.gov>.
2. Click on **District of Arizona – Document Filing System**.
3. Log on with your individual upgraded PACER username and password. **Do not log on using a shared firm PACER account.**



4. After logging in you will notice a limited menu bar. The Bankruptcy and Adversary menus will not appear until the two accounts have been linked.



5. Click **Utilities** and then select **Link a CM/ECF account to my PACER account**.



# Link Your PACER and CM/ECF Accounts (After Implementation of NextGen)

6. Enter your old **CM/ECF** login and password. Click **Submit**.

CM/ECF Query Reports Utilities Help Log Out

### Link a CM/ECF account to my PACER account

This utility links your PACER account with your e-filer account in this court.

If you use CM/ECF for PACER only, no action is necessary.

If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit to link the accounts (or go back if the names don't match).

CM/ECF login:

CM/ECF password:

Submit Clear

[Forgot login/password](#)  
[More about Upgraded PACER account](#)

**NOTE:** If you do not know your login and password, select **Forgot login/password** to reset it or contact the Court's ECF Help Desk at [azbml\\_all\\_dqa@azb.uscourts.gov](mailto:azbml_all_dqa@azb.uscourts.gov) or call 602-682-4900.

7. Verify the CM/ECF and PACER names are correct, then click **Submit**.

### Link a CM/ECF account to my PACER account

Do you want to link these accounts?

CM/ECF Sue Test  
PACER Sue Test

After you submit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account to e-file in this court.

Submit Clear

**REMINDER:** Make sure you are linking to your individual PACER account, not a shared firm account.

8. A confirmation message will appear acknowledging the accounts have been linked. You will now only use your PACER account to access both PACER and CM/ECF for our court. Your old CM/ECF login and password can no longer be used.
9. The Bankruptcy, Adversary and other menu items will now appear.
10. If the menus do not appear, try the following steps:
  - Refresh your screen
  - Log out, shut down the browser, then log back in
  - Clear cookies, cache and history. Shut down the browser, then log back in

# Link Your PACER and CM/ECF Accounts (After Implementation of NextGen)

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## 11. Reminders

- You will now use your PACER username and password to login to both PACER and CM/ECF
- Remember this is a one-time process with our Court
- You will need to complete this process for any additional NextGen Court you wish to e-file
- For any non-NextGen Court, continue using your CM/ECF credentials that were issued by that court
- Do not link more than one ECF account to your PACER account